



February 19, 2014

David Wright
Department of Water Resources
Division of Flood Management
3464 El Camino Ave., Suite 200
Sacramento, CA 95821-9000

**LOWER SAN JOAQUIN RIVER AND DELTA SOUTH REGIONAL FLOOD
MANAGEMENT PLANNING – FUNDING AGREEMENT NO. 4600010046
PROGRESS REPORT FROM 12/1/2013 TO 12/31/2013 AND INVOICE NO. SJAFCA-08**

Enclosed for your review is the progress report for the period covering December 1, 2013 through December 30, 2013 for the Lower San Joaquin River and Delta South Regional Flood Management Planning (RFMP) efforts.

Also enclosed are an original and three (3) copies of the disbursement request. The request for payment is \$60,557.89. This includes a 5% retention in the amount of \$3,187.26 from the total amount of \$63,745.15. In support of the request, an expenditure summary and copies of consultant invoices are attached to the progress report. I certify that we have verified that the costs and work performed are consistent with the costs and scope of work approved by the State. In addition, a disbursement request summary is enclosed for your reference.

If you have any questions or need more information, please contact me at (209) 937-8866 or e-mail me at Roger.Churchwell@stocktongov.com

A handwritten signature in black ink that reads "Roger Churchwell". The signature is fluid and cursive, with the first name "Roger" and last name "Churchwell" clearly distinguishable.

ROGER CHURCHWELL, P.E., C.F.M.
DEPUTY EXECUTIVE DIRECTOR

RC:GMB:dc

Enclosures

emc: Michael Sabbaghian, Department of Water Resources
Mark List, Department of Water Resources
Jim Giottonini, Executive Director
Dave Peterson, Principal, PBI

Bill to:

State of California
Department of Water Resources
Division of Flood Management
Attention: David Wright
3464 El Camino Ave., Suite 200
Sacramento, CA 95821-9000

Invoice No.: SJAFCA-08
Invoice Date: February 14, 2014

<u>Description</u>	<u>Amount</u>	<u>Subtotal</u>
Agreement No. 4600010046, Regional Flood Management Planning for the Lower San Joaquin River and Delta South Regions The Expenditure Summary Report covering the work period From 12/1/2013 thru 12/31/2013 accompanies this invoice.		
Expenditure Summary	\$ 63,745.15	
Retention Amount (5%)	\$ (3,187.26)	
Total Disbursement Request		\$ 60,557.89

Please send payment to:

San Joaquin Area Flood Control Agency
22 E. Weber Ave., Room 301
Stockton, CA 95202-2317
Attn: Roger Churchwell

Total Balance Due: \$ 60,557.89
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MONTHLY PROGRESS REPORT
for the
LOWER SAN JOAQUIN RIVER and DELTA SOUTH
REGIONAL FLOOD MANAGEMENT PLAN

Project Sponsor: San Joaquin Area Flood Control Agency (SJAFCA)

Contract Agreement No.: 4600010046

Progress Period: 12/1/13 thru 12/31/13

SUMMARY OF ACTIVITIES

For the progress period noted above, SJAFCA continued work and has mostly completed the Introduction, Regional Setting, and Assessment of Without-Project Hazards sections of the LSJR/DS RFMP. The draft document was circulated for stakeholder review, including review by DWR. A Paradise Cut Symposium was held with stakeholders on December 17, and stakeholders were updated on the RFMP progress at the December TAC Meeting.

Early progress on the projects chapter makes the RFMP under budget and ahead of schedule, overall. Preliminary Projects List and Project Solicitation Form were posted on the RFMP Website: www.sjafca.com/ljsjdrsfmp.php. RFMP updates, meeting notes and presentations are posted regularly.

PROJECT INFORMATION

Major accomplishments during the progress period

A summary of major activities and accomplishments during the progress period is presented in the following table.

Workplan Task	Status	Major Accomplishments during the Progress Period
Task 1: Program Management	Ongoing	• Conducted regular bi-weekly team conference calls
Task 2: Outreach & Data Collection	Ongoing	• Paradise Cut Symposium • December TAC
Task 3: Assessment of Without- Project Hazards	Ongoing	• Existing system information research • Reviewed GIS data from DWR • Researched deficiencies/needs identified by meeting attendees
Task 4: Damage Analysis	Ongoing	• Continued preliminary assessment of risks based on deficiencies identified in other studies
Task 5: Projects	Ongoing	• Continued preliminary project concepts based on input from stakeholders
Task 9: Draft RFMP	Ongoing	• Released Draft Intra, Regional Settings, and Hazards section to stakeholders for review . • Addressed input

Issues or concerns that affect the schedule or budget

No issues or concerns arose during this progress period. Overall the project is on schedule and under budget.

Differences between work performed and work outlined in project work plan

No deviations from the original work plan have occurred.

COST INFORMATION

There are no changes to the total costs presented in the original budget. There are some adjustments made to Tasks 3 & 5 Budget to itemize work by sub-consultants under each task. See attached Expenditure Summary for the billing period through December 31, 2013 (Attachment 1). For an itemized cost breakdown by task, please see attached invoices submitted for the period (Exhibit A).

At this time we have spent approximately 39% of our budget, which is consistent with the amount of work completed on the RFMP thus far. Projected expenditure for the next monthly reporting period is approximately 10% of the budget.

Work-In-Kind Expenditures

Work-In-Kind (WIK) expenditures are being accrued by various local participating agencies. However, SJAFCA has not received all of the participants' WIK costs as of the date of this progress report. See attached In-Kind Costs Tracking Summary for the period from 3/7/2013 through 12/31/2013 (Attachment 2). WIK costs are tabulated and reported as they are received. For those participants who indicated that they are not compensated for their participation, hours spent are being noted and tracked.

SCHEDULE INFORMATION

The RFMP team is ahead on the Damage Analysis (is now included in Assessment of Flood Hazards section of the RFMP as Risks Associated with Deficiencies) and Project Development, so the RFMP is ahead of schedule, overall. See attached progress schedule (Attachment 3) for the detailed progress by task.

ANTICIPATED ACTIVITIES NEXT MONTH

The anticipated activities for January 2014 include:

- Update stakeholders at the January TAC meeting
- Third inter-regional coordination meeting with San Joaquin RFMP Basin leads
- Coordination meeting with DWR's FESSRO/CS team
- Continue developing Projects chapter of the RFMP
- Circulate the RFMP for public review and comment

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