



October 1, 2013

David Wright
Department of Water Resources
Division of Flood Management
3464 El Camino Ave., Suite 200
Sacramento, CA 95821-9000

**LOWER SAN JOAQUIN RIVER AND DELTA SOUTH REGIONAL FLOOD
MANAGEMENT PLANNING – FUNDING AGREEMENT NO. 4600010046
PROGRESS REPORT FROM 8/1/2013 TO 8/31/2013 AND INVOICE NO. SJAFCA-04**

Enclosed for your review is the progress report for the period covering August 1, 2013 through August 31, 2013 for the Lower San Joaquin River and Delta South Regional Flood Management Planning (RFMP) efforts.

Also enclosed are an original and three (3) copies of the disbursement request. The request for payment is \$75,818.62. This includes a 5% retention in the amount of \$3,990.45 from the total amount of \$79,809.07. In support of the request, an expenditure summary and copies of consultant invoices are attached to the progress report. I certify that we have verified that the costs and work performed are consistent with the costs and scope of work approved by the State. In addition, a disbursement request summary is enclosed for your reference.

It has come to our attention that some sub-consultants have not submitted invoices for past work. We plan to keep our submittals up to date but some invoices in our future requests may be from prior periods.

If you have any questions or need more information, please contact Roger Churchwell at (209) 937-8866 or by e-mail at Roger.Churchwell@stocktongov.com

A handwritten signature in blue ink, appearing to read "Giottonini".

 JAMES B. GIOTTONINI
EXECUTIVE DIRECTOR

JBG:GMB

Enclosures

emc: Michael Sabbaghian, Department of Water Resources
Mark List, Department of Water Resources
Dave Peterson, Principal, PBI

Bill to:

State of California
Department of Water Resources
Division of Flood Management
Attention: David Wright
3464 El Camino Ave., Suite 200
Sacramento, CA 95821-9000

Invoice No.: SJAFCA-04
Invoice Date: October 1, 2013

<u>Description</u>	<u>Amount</u>	<u>Subtotal</u>
Agreement No. 4600010046, Regional Flood Management Planning for the Lower San Joaquin River and Delta South Regions The Expenditure Summary Report covering the work period From 8/1/2013 thru 8/31/2013 accompanies this invoice.		
Expenditure Summary	\$ 79,809.07	
Retention Amount (5%)	\$ (3,990.45)	
Total Disbursement Request		\$ 75,818.62

Please send payment to:

San Joaquin Area Flood Control Agency
22 E. Weber Ave., Room 301
Stockton, CA 95202-2317
Attn: Roger Churchwell

Total Balance Due: \$ 75,818.62
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LOWER SAN JOAQUIN RIVER and DELTA SOUTH REGIONAL FLOOD MANAGEMENT PLAN

DISBURSEMENT REQUEST SUMMARY

As of October 1, 2013

SJAFC Request Date	Invoice No.	Invoice Amount	Retention (5%)	DWR Disbursement Date	State Warrant No.	Disbursed Amount	Balance
6/20/2013	SJAFC-A-01	\$54,709.93	\$2,879.47	6/26/2013	09-158407	\$54,709.93	\$0.00
7/31/2013	SJAFC-A-02	\$85,707.89	\$4,510.94	9/13/2013	04-247306	\$85,707.89	\$0.00
8/28/2013	SJAFC-A-03	\$50,020.63	\$2,632.66				\$50,020.63
10/1/2013	SJAFC-A - 04	\$75,818.62	\$3,990.45				\$75,818.62
Totals To Date		\$266,257.07	\$14,013.52			\$140,417.82	\$125,839.25

MONTHLY PROGRESS REPORT
for the
LOWER SAN JOAQUIN and DELTA SOUTH
REGIONAL FLOOD MANAGEMENT PLAN

Project Sponsor: San Joaquin Area Flood Control Agency (SJAFCA)

Contract Agreement No.: 4600010046

Progress Period: 8/1/13 thru 8/31/13

SUMMARY OF ACTIVITIES

For the progress period noted above, SJAFCA held an initial coordination meeting with DWR and other interested stakeholders to begin sharing information between the RFMP effort and the BWFS. SJAFCA also began meeting with OES personnel to review Emergency Response needs in the region. Additionally, presentations were made to the City of Lathrop and City of Manteca on the importance of the RFMP in the region.

Work continued on the Introduction, Regional Setting, and Assessment of Without Project Hazards sections of the LSJ/DS RFMP.

An update to stakeholders was presented at the August 28th TAC meeting. The RFMP is on schedule and within budget.

PROJECT INFORMATION

Major accomplishments during the progress period

A summary of major activities and accomplishments during the progress period is presented in the following table.

Work Plan Task	Status	Major Accomplishments during the Progress Period
Task 1: Program Management	Ongoing	• Conducted regular bi-weekly team conference calls
Task 2: Outreach & Data Collection	Ongoing	• Scheduled and held Coordination Meeting with DWR • Sent meeting minutes and website update information to RFMP interested parties • Updated stakeholders at the August TAC meeting • Scheduled CS/FESSRO Coord. Meeting with DWR & Stakeholders • Presented RFMP background and objectives to City of Lathrop City Council and City of Manteca staff
Task 3: Assessment of Without Project Hazards	Ongoing	• Existing system information research • Reviewed GIS data from DWR • Researched deficiencies/needs identified by meeting attendees • Conducted Emergency Response interviews
Task 9: Draft RFMP	Ongoing	• Continued drafting the regional setting section • Continued drafting the existing conditions section

Issues or concerns that affect the schedule or budget

No issues or concerns arose during this progress period. Overall the project is on schedule and within budget.

Differences between work performed and work outlined in project work plan

No deviations from the original work plan have occurred.

COST INFORMATION

There are no changes to the total costs presented in the original budget. See attached Expenditure Summary for the billing period through August 31, 2013 (Attachment 1). For an itemized cost breakdown by task, please refer to invoices submitted for August 2013 (Exhibits A and B).

At this time we have spent approximately 17% of our budget, which is consistent with the amount of work completed on the RFMP thus far. Projected expenditure is approximately 5% of the budget for the next monthly reporting period.

Work-In-Kind Expenditures

Work-In-Kind (WIK) expenditures are being accrued by various local participating agencies. However, SJAFCA has not received all of the participants' WIK costs as of the date of this progress report. See attached In-Kind Costs Tracking Summary for the period from 3/7/2013 through 8/31/2013 (Attachment 2). WIK costs are tabulated and reported as they are received. For those participants who indicated that they are not compensated for their participation, hours spent are being noted and tracked.

SCHEDULE INFORMATION

We are currently meeting the schedule included with grant application. The LSJRFS H/H has been delayed until September 2013, but we still anticipate meeting the original schedule. See the attached progress schedule (Attachment 3) for the detailed progress by task.

ANTICIPATED ACTIVITIES NEXT MONTH

The anticipated activities for September 2013 include:

- Meetings with the city of Stockton & San Joaquin County to discuss the importance of the RFMP in the region
- Update stakeholders at the September TAC meeting
- Finish Emergency Response interviews with OES personnel
- Hold CS/FESSRO Coordination Meeting with DWR & Stakeholders
- Continue with the Draft RFMP Development