



July 31, 2013

David Wright
Department of Water Resources
Division of Flood Management
3464 El Camino Ave., Suite 200
Sacramento, CA 95821-9000

**LOWER SAN JOAQUIN RIVER AND DELTA SOUTH REGIONAL FLOOD
MANAGEMENT PLANNING – FUNDING AGREEMENT NO. 4600010046
PROGRESS REPORT FROM 6/1/2013 TO 6/30/2013 AND INVOICE NO. SJAFCA-02**

Enclosed for your review is the progress report for the period covering from June 1, 2013 through June 30, 2013 for the Lower San Joaquin River and Delta South Regional Flood Management Planning (RFMP) efforts.

Also enclosed are an original and three (3) copies of the disbursement request. The request for payment is \$85,707.89. This includes a 5% retention in the amount of \$4,510.94 from the total amount of \$90,218.83. In support of the request, an expenditure summary and copies of consultant invoices are attached to the progress report. I certify that we have verified that the costs and work performed are consistent with the costs and scope of work approved by the State.

If you have any questions or need more information, please contact me at (209) 937-8866 or e-mail me at Roger.Churchwell@stocktongov.com

A handwritten signature in black ink that reads "Roger Churchwell". The signature is fluid and cursive, with the first name "Roger" and last name "Churchwell" clearly distinguishable.

ROGER CHURCHWELL, P.E., C.F.M.
DEPUTY EXECUTIVE DIRECTOR

RC:GMB

Enclosures

emc: Michael Sabbaghian, Department of Water Resources
Mark List, Department of Water Resources
Jim Giottonini, Executive Director
Dave Peterson, Principal, PBI

Bill to:

State of California
Department of Water Resources
Division of Flood Management
Attention: David Wright
3464 El Camino Ave., Suite 200
Sacramento, CA 95821-9000

Invoice No.: SJAFCA-02
Invoice Date: July 25, 2013

<u>Description</u>	<u>Amount</u>	<u>Subtotal</u>
Agreement No. 4600010046, Regional Flood Management Planning for the Lower San Joaquin River and Delta South Regions The Expenditure Summary Report covering the work period From 6/1/2013 thru 6/30/2013 accompanies this invoice.		
Expenditure Summary	\$ 90,218.83	
Retention Amount (5%)	\$ (4,510.94)	
Total Disbursement Request		\$ 85,707.89

Please send payment to:

San Joaquin Area Flood Control Agency
22 E. Weber Ave., Room 301
Stockton, CA 95202-2317
Attn: Roger Churchwell

Total Balance Due: \$ 85,707.89
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**MONTHLY PROGRESS REPORT
for the
LOWER SAN JOAQUIN RIVER and DELTA SOUTH
REGIONAL FLOOD MANAGEMENT PLAN**

Project Sponsor: San Joaquin Area Flood Control Agency (SJAFCFA)

Contract Agreement No.: 4600010046

Progress Period: 6/1/2013 thru 6/30/13

SUMMARY OF ACTIVITIES

For the progress period noted above, SJAFCFA continued with the first round of Small Group Meetings with interested parties in the Planning Area. A total of 10 small group meetings were held in June 2013. These meetings presented the background, purpose, and objectives of the RFMP. Input was solicited from attendees on what vulnerabilities existed with their flood control facilities, and where previous studies on their system could be found.

Based on input and feedback received at the first round of small group meetings, the Introduction, Regional Setting, and Assessment of Without Project Hazards sections of the LSJ/DS RFMP were started.

The RFMP is on schedule and within budget.

PROJECT INFORMATION

Major accomplishments during the progress period

A summary of major activities and accomplishments during the progress period is presented in Table 1 below.

Table 1.

Workplan Task	Status	Major Accomplishments during the Progress Period
Task 1: Program Management	Ongoing	• Funding Agreement Executed with DWR • Conducted regular weekly team conference calls
Task 2: Outreach & Data Collection	Ongoing	• Scheduled and held Small Group Meetings #2-#11 • Sent meeting schedules and website update information to RFMP interested parties • Updated stakeholders at the June TAC meeting
Task 3: Assessment of Without Project Hazards	Ongoing	• Existing system information research • Received GIS data from DWR for the Regional Atlases • Attended NULE meeting with DWR • Researched deficiencies/needs identified by meeting attendees
Task 9: Draft RFMP	Ongoing	• Continued drafting the regional setting section • Continued drafting the existing conditions section

Issues or concerns that affect the schedule or budget

No issues or concerns arose during this progress period. Overall the project is on schedule and within budget.

Differences between work performed and work outlined in project work plan

No deviations from the original work plan have occurred.

COST INFORMATION

There are no changes to the total costs presented in the original budget. See attached Expenditure Summary for the billing period through June 30, 2013 (Attachment 1). For an itemized cost breakdown by task, please refer to invoices submitted for June 2013 (Exhibits A and B). The Expenditure Summary includes Professional Services by Downey Brand for SJAFCA's legal support which is not included in the original scope submitted. SJAFCA has consulted with the State regarding this service and got concurrence as long as the total budget is not exceeded. See page 8 of Exhibit B for a copy of April 30, 2013 correspondence.

At this time we have spent approximately 9% of our budget, which is consistent with the amount of work completed on the RFMP thus far.

Work-In-Kind Expenditures

Work-In-Kind (WIK) expenditures are being accrued by various local participating agencies. However, SJAFCA has not received all of the participant agencies' WIK costs as of the date of this progress report. See attached In-Kind Costs Tracking Summary for the period from 3/7/2013 through 6/30/2013 (Attachment 2). WIK costs are tabulated and reported as they are received. For those participants who indicated that they are not compensated for their participation, hours spent are being noted and tracked.

SCHEDULE INFORMATION

We are currently meeting the schedule included with grant application. The LSJRFS H/H has been delayed until August 2013, but we still anticipate meeting the original schedule. See the attached progress schedule (Attachment 3) included with this progress report for a detailed breakdown of progress by task.

ANTICIPATED ACTIVITIES NEXT MONTH

The anticipated activities for July 2013 include:

- Attend Small Group Meetings (#12)
- Update stakeholders at the July TAC meeting
- Hold a meeting with interested parties in the RFMP Planning Area regarding the Paradise Cut Widening project
- Schedule and hold first Upper/Mid/Lower SJR Coordination Meeting
- Continue with the Draft RFMP Development