



September 29, 2014

David Wright
Department of Water Resources
Division of Flood Management
3464 El Camino Ave., Suite 200
Sacramento, CA 95821-9000

**LOWER SAN JOAQUIN RIVER AND DELTA SOUTH REGIONAL FLOOD
MANAGEMENT PLANNING – FUNDING AGREEMENT NO. 4600010046
PROGRESS REPORT FROM 7/1/2014 TO 7/31/2014 AND INVOICE NO. SJAFCA-15**

Enclosed for your review is the progress report for the period covering July 1, 2014 through July 31, 2014 for the Lower San Joaquin River and Delta South Regional Flood Management Planning (RFMP) efforts.

Also enclosed are an original and three (3) copies of the disbursement request. The request for payment is \$77,349.68. This includes a 5% retention in the amount of \$4,071.04 from the total amount of \$81,420.72. In support of the request, an expenditure summary and copies of consultant invoices are attached to the progress report. I certify that we have verified that the costs and work performed are consistent with the costs and scope of work approved by the State. In addition, a disbursement request summary is enclosed for your reference.

If you have any questions or need more information, please contact me at (209) 937-8866 or e-mail me at Roger.Churchwell@stocktongov.com.


ROGER CHURCHWELL, P.E., C.F.M.
DEPUTY EXECUTIVE DIRECTOR

RC:GMB:dc

Enclosures

emc: Michael Sabbaghian, Department of Water Resources
Mark List, Department of Water Resources
Christopher Williams, Department of Water Resources
Jim Giottonini, Executive Director
Dave Peterson, Principal, PBI

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Bill to:

State of California
Department of Water Resources
Division of Flood Management
Attention: David Wright
3464 El Camino Ave., Suite 200
Sacramento, CA 95821-9000

Invoice No.: SJAFCA-15
Invoice Date: September 25, 2014

<u>Description</u>	<u>Amount</u>	<u>Subtotal</u>
Agreement No. 4600010046, Regional Flood Management Planning for the Lower San Joaquin River and Delta South Regions The Expenditure Summary Report covering the work period From 7/1/2014 thru 7/31/2014 accompanies this invoice.		
Expenditure Summary	\$ 81,420.72	
Retention Amount (5%)	\$ (4,071.04)	
Total Disbursement Request		\$ 77,349.68

Please send payment to:

San Joaquin Area Flood Control Agency
22 E. Weber Ave., Room 301
Stockton, CA 95202-2317
Attn: Roger Churchwell

Total Balance Due: \$ 77,349.68
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MONTHLY PROGRESS REPORT for the LOWER SAN JOAQUIN RIVER and DELTA SOUTH REGIONAL FLOOD MANAGEMENT PLAN

Project Sponsor: San Joaquin Area Flood Control Agency (SJAFCFA)

Contract Agreement No.: 4600010046

Progress Period: 7/1/2014 thru 7/31/2014

SUMMARY OF ACTIVITIES

For the progress period noted above, the RFMP team updated stakeholders at the July TAC meeting, continued addressing input from stakeholders, prepared for and continued scheduling second round of small group meetings, completed small group meetings, worked on updating projects, revised sections of the draft RFMP, and continued the financial planning effort.

The RFMP is under budget and on schedule based on the revised progress summary submitted last month. The final RFMP is scheduled for October 28, 2014. RFMP updates, meeting notes and presentations are posted regularly on the RFMP Website: www.sjafca.com/ljrdsrmp.php.

PROJECT INFORMATION

Major accomplishments during the progress period

A summary of major activities and accomplishments during the progress period is presented in the following table.

Workplan Task	Status	Major Accomplishments during the Progress Period
Task 1: Project Management	Ongoing	• Conducted regular bi-weekly team conference calls • Sub-consultant team coordination • Team assignments
Task 2: Outreach & Data Collection	Ongoing	• July TAC • Coordination Meeting participation • Prepare for 2nd round of small group meetings • Coordination with district engineers and stakeholders • Completed small group meetings
Task 5: Projects	Ongoing	• Reviewed potential projects • Researched additional potential projects • Continued working on preliminary project concepts based on input from stakeholders • Updated project descriptions • Worked on project format and consistency
Task 7: Finance Plan	Ongoing	• Continued work on finance plan.
Task 9: Draft RFMP	Ongoing	• Worked on draft RFMP revisions • Prepared appendices • Updated figures for consistency

Issues or concerns that affect the schedule or budget

No issues or concerns arose during this progress period. Difficulty getting key Reclamation district personnel at the second round of small group meetings extended completion of meetings to July 23, 2014. These meetings resulted in a delay of the administrative draft RFMP by about one (1) month.

Differences between work performed and work outlined in project work plan

No deviations from the original work plan have occurred.

COST INFORMATION

There are no changes to the total costs presented in the original budget. See attached Expenditure Summary for the billing period through July 31, 2014 (Attachment 1). For an itemized cost breakdown by task, please see attached invoice submitted for the period (Exhibit A).

At this time we have spent approximately 64% of our budget, and completed approximately 83% of the work thus far. Projected expenditure for the next monthly reporting period is approximately 10% of the budget.

Work-In-Kind Expenditures

Work-In-Kind (WIK) expenditures are being accrued by various local participating agencies. However, SJAFCA has not received all of the participants' WIK costs as of the date of this progress report. See attached In-Kind Costs Tracking Summary for the period from 3/7/2013 through 7/31/2014 (Attachment 2). WIK costs are tabulated and reported as they are received. For those participants who indicated that they are not compensated for their participation, hours spent are being noted and tracked.

SCHEDULE INFORMATION

Submittal of the Administrative Draft RFMP to SJAFCA is scheduled for the beginning of September. Based on the revised progress summary submitted last month RFMP is on schedule. The final RFMP is scheduled for October 28, 2014. See attached progress schedule (Attachment 3) for the detailed progress by task.

ANTICIPATED ACTIVITIES NEXT MONTH

The anticipated activities for August 2014 include:

- Update stakeholders at the August TAC meeting
- Fold draft financial plan into chapter and appendix of the RFMP administrative draft
- Coordination Committee attendance
- Continue addressing stakeholder input on the draft RFMP
- Work on administrative draft RFMP