



July 28, 2014

David Wright  
Department of Water Resources  
Division of Flood Management  
3464 El Camino Ave., Suite 200  
Sacramento, CA 95821-9000

**LOWER SAN JOAQUIN RIVER AND DELTA SOUTH REGIONAL FLOOD  
MANAGEMENT PLANNING – FUNDING AGREEMENT NO. 4600010046  
PROGRESS REPORT FROM 5/1/2014 TO 5/31/2014 AND INVOICE NO. SJAFCA-13**

Enclosed for your review is the progress report for the period covering May 1, 2014 through May 31, 2014 for the Lower San Joaquin River and Delta South Regional Flood Management Planning (RFMP) efforts.

Also enclosed are an original and three (3) copies of the disbursement request. The request for payment is \$51,409.56. This includes a 5% retention in the amount of \$2,705.77 from the total amount of \$54,115.33. In support of the request, an expenditure summary and copies of consultant invoices are attached to the progress report. I certify that we have verified that the costs and work performed are consistent with the costs and scope of work approved by the State. In addition, a disbursement request summary is enclosed for your reference.

If you have any questions or need more information, please contact me at (209) 937-8866 or e-mail me at [Roger.Churchwell@stocktongov.com](mailto:Roger.Churchwell@stocktongov.com).

*For* 

ROGER CHURCHWELL, P.E., C.F.M.  
DEPUTY EXECUTIVE DIRECTOR

RC:GMB:dc

Enclosures

emc: Michael Sabbaghian, Department of Water Resources  
Mark List, Department of Water Resources  
Christopher Williams, Department of Water Resources  
Jim Giottonini, Executive Director  
Dave Peterson, Principal, PBI

::ODMA\GRPWISE\COS.PW.PW\_Library:218487.1

**Bill to:**

State of California  
Department of Water Resources  
Division of Flood Management  
Attention: David Wright  
3464 El Camino Ave., Suite 200  
Sacramento, CA 95821-9000

**Invoice No.:** SJAFCA-13  
**Invoice Date:** July 22, 2014

<u>Description</u>	<u>Amount</u>	<u>Subtotal</u>
Agreement No. 4600010046, Regional Flood Management Planning for the Lower San Joaquin River and Delta South Regions The Expenditure Summary Report covering the work period From 5/1/2014 thru 5/31/2014 accompanies this invoice.		
Expenditure Summary	\$ 54,115.33	
Retention Amount (5%)	\$ (2,705.77)	
Total Disbursement Request		\$ 51,409.56

Please send payment to:

San Joaquin Area Flood Control Agency  
22 E. Weber Ave., Room 301  
Stockton, CA 95202-2317  
Attn: Roger Churchwell

<b>Total Balance Due: \$ 51,409.56</b>
--

**DISBURSEMENT REQUEST SUMMARY**  
As of July 17, 2014

218366a1

# MONTHLY PROGRESS REPORT for the LOWER SAN JOAQUIN RIVER and DELTA SOUTH REGIONAL FLOOD MANAGEMENT PLAN

**Project Sponsor:** San Joaquin Area Flood Control Agency (SJAFCFA)

**Contract Agreement No.:** 4600010046

**Progress Period:** 5/1/2014 thru 5/31/2014

## SUMMARY OF ACTIVITIES

For the progress period noted above, the RFMP team updated stakeholders at the May TAC meeting, continued addressing input from stakeholders, worked on updating projects, revised sections of the draft RFMP, prepared for and began scheduling second round of small group meetings, and continued the financial planning effort.

The RFMP is under budget and on schedule. RFMP updates, meeting notes and presentations are posted regularly on the RFMP Website: [www.sjafca.com/ljrdsrmp.php](http://www.sjafca.com/ljrdsrmp.php).

## PROJECT INFORMATION

### **Major accomplishments during the progress period**

A summary of major activities and accomplishments during the progress period is presented in the following table.

Workplan Task	Status	Major Accomplishments during the Progress Period
Task 1: Project Management	Ongoing	<ul style="list-style-type: none"> <li>Conducted regular bi-weekly team conference calls</li> <li>Sub-consultant team coordination</li> </ul>
Task 2: Outreach & Data Collection	Ongoing	<ul style="list-style-type: none"> <li>May TAC</li> <li>Coordination Meeting Attendance</li> <li>Prepare for 2<sup>nd</sup> round of small group meetings</li> </ul>
Task 3: Assessment of Without- Project Hazards	Ongoing	<ul style="list-style-type: none"> <li>Reviewed and responded to comments on draft Hazard Assessment in RFMP</li> </ul>
Task 4: Damage Analysis	Ongoing	<ul style="list-style-type: none"> <li>5/13 coordination meeting with CVFED</li> <li>Edited benefit areas on Risk Table</li> </ul>
Task 5: Projects	Ongoing	<ul style="list-style-type: none"> <li>Continued preliminary project concepts based on input from stakeholders</li> <li>Updated project descriptions based on stakeholder input</li> <li>Mormon Channel conference call</li> <li>Analyzed capacity of streams in project locations</li> </ul>
Task 7: Finance Plan	Ongoing	<ul style="list-style-type: none"> <li>Reviewed draft financial capacity analysis</li> <li>Coordinated information needs with consultant team.</li> </ul>
Task 9: Draft RFMP	Ongoing	<ul style="list-style-type: none"> <li>Worked on draft RFMP revisions</li> </ul>

**Issues or concerns that affect the schedule or budget**

No issues or concerns arose during this progress period. Overall the project is on schedule and under budget.

**Differences between work performed and work outlined in project work plan**

No deviations from the original work plan have occurred.

**COST INFORMATION**

There are no changes to the total costs presented in the original budget. See attached Expenditure Summary for the billing period through May 31, 2014 (Attachment 1). For an itemized cost breakdown by task, please see attached invoices submitted for the period (Exhibits A and B).

At this time we have spent approximately 69% of our budget, and completed approximately 74% of the work thus far. Projected expenditure for the next monthly reporting period is approximately 10% of the budget.

**Work-In-Kind Expenditures**

Work-In-Kind (WIK) expenditures are being accrued by various local participating agencies. However, SJAFCA has not received all of the participants' WIK costs as of the date of this progress report. See attached In-Kind Costs Tracking Summary for the period from 3/7/2013 through 5/31/2014 (Attachment 2). WIK costs are tabulated and reported as they are received. For those participants who indicated that they are not compensated for their participation, hours spent are being noted and tracked.

**SCHEDULE INFORMATION**

The RFMP is on schedule. See attached progress schedule (Attachment 3) for the detailed progress by task.

**ANTICIPATED ACTIVITIES NEXT MONTH**

The anticipated activities for June 2014 include:

- Update stakeholders at the June TAC meeting
- Schedule 2nd round of small group meetings
- Prepare for and Attend small group meetings
- Draft financial plan section of RFMP
- Coordination Committee attendance
- Continue addressing stakeholder input on the draft RFMP
- Work on revisions and streamlining of draft RFMP

::ODMA\GRPWISE\COS.PW.PW\_Library:218469.1