



June 20, 2013

David Wright
Department of Water Resources
Division of Flood Management
3464 El Camino Ave., Suite 200
Sacramento, CA 95821-9000

**LOWER SAN JOAQUIN RIVER AND DELTA SOUTH REGIONAL FLOOD
MANAGEMENT PLANNING – FUNDING AGREEMENT NO. 4600010046
PROGRESS REPORT FROM 3/7/2013 TO 5/31/2013**

Enclosed for your review is the progress report for the period covering from March 7, 2013 through May 31, 2013 for the Lower San Joaquin River and Delta South Regional Flood Management Planning (RFMP) efforts.

Also enclosed are an original and three (3) copies of the disbursement request in the amount of \$57,589.40. In support of the request, an expenditure summary and copies of consultant invoices are attached to the progress report. I certify that we have verified that the costs and work performed are consistent with the costs and scope of work approved by the State.

If you have any questions or need more information, please contact me at (209) 937-8866 or e-mail me at Roger.Churchwell@stocktongov.com

ROGER CHURCHWELL, P.E., C.F.M.
DEPUTY EXECUTIVE DIRECTOR

RC:GMB

Enclosures

emc: Michael Sabbaghian, Department of Water Resources
Mark List, Department of Water Resources
Jim Giottonini, Executive Director
Dave Peterson, Principal, PBI

**Bill to:**

State of California
Department of Water Resources
Division of Flood Management
Attention: David Wright
3464 El Camino Ave., Suite 200
Sacramento, CA 95821-9000

Invoice Date: June 20, 2013

<u>Description</u>	<u>Amount</u>	<u>Subtotal</u>
Agreement No. 4600010046, Regional Flood Management Planning for the Lower San Joaquin River and Delta South Regions The Expenditure Summary Report covering the work period From 3/7/2013 thru 5/31/2013 accompanies this invoice.		
Total Disbursement Request	\$ 57,589.40	\$ 57,589.40

Please send payment to:

San Joaquin Area Flood Control Agency
22 E. Weber Ave., Room 301
Stockton, CA 95202-2317
Attn: Roger Churchwell

Total Balance Due: \$ 57,589.40
--

PROGRESS REPORT for the LOWER SAN JOAQUIN RIVER and DELTA SOUTH REGIONAL FLOOD MANAGEMENT PLAN

Project Sponsor: San Joaquin Area Flood Control Agency (SJAFCA)

Contract Agreement No.: 4600010046

Progress Period: 3/7/13 thru 5/31/13

SUMMARY OF ACTIVITIES

For the progress period noted above, SJAFCA executed a contract with Peterson Brustad, Inc. to lead the RFMP effort. SJAFCA initiated Public Outreach by presenting the background, purpose, and anticipated outcomes of the RFMP to members of the San Joaquin Flood Protection Technical Advisory Committee (TAC) in April 2013. Another TAC meeting was held in May 2013.

SJAFCA developed a database of interested parties from San Joaquin County, the cities of Stockton, Lathrop, Manteca, and Tracy, as well as from each of the Reclamation Districts within the RFMP Planning Area.

A Stakeholder Hotline, (209) 475-7688, was established for the RFMP. SJAFCA also activated the RFMP Website: www.sjafca.com/ljrdsrmp.php which is being updated with activities, meeting minutes, presentation materials and other useful links.

Small Group Meetings were scheduled with stakeholders with similar flooding needs/challenges, and opportunities. The first Small Group Meeting was held with RD 17, RD 2107, RD 2062, San Joaquin County, and the Cities of Stockton, Lathrop, and Manteca on May 29th, 2013.

The RFMP is on schedule and within budget.

PROJECT INFORMATION

Major accomplishments during the progress period

A summary of major activities and accomplishments during the progress period is presented in Table 1 on the following page.

Table 1.

Workplan Task	Status	Major Accomplishments During Progress Period
Task 1: Program Management	Ongoing	• Executed contract with Prime Consultant/subs • Established regular weekly team conference calls
Task 2: Outreach & Data Collection	Ongoing	• Developed Website and Hotline • Held RFMP kickoff on April 24, 2013 with TAC • Identified Stakeholders and developed Stakeholder database • Scheduled 6 of 12 small group meetings • Held 2nd TAC meeting on May 15, 2013 • Held first small group meeting with RD 17, RD 2107, RD 2062, San Joaquin County, City of Stockton, Lathrop, Manteca.
Task 3: Assessment of Without Project Hazards	Ongoing	• Existing system information research • Researched availability of existing studies/plans within the RFMP planning area
Task 9: Draft RFMP	Ongoing	• Began regional setting section • Began existing conditions section

Issues or concerns that affect the schedule or budget

Overall the project is on schedule and within budget. The LSJRFS H/H has been delayed until August 2013, but we still anticipate meeting the original schedule in the grant application.

Differences between work performed and work outlined in project work plan

No deviations from the original work plan have occurred.

COST INFORMATION

There are no changes to the total costs presented in the original budget. See attached Expenditure Summary for the billing period through May 31, 2013 (Attachment 1). For an itemized cost breakdown by task, please refer to invoices submitted for March, April, and May 2013 (Exhibits A thru C).

At this time we have spent approximately 4% of our budget, which is consistent with the amount of work completed on the RFMP thus far. Projected expenditures is approximately 5 % of the budget for the next monthly reporting period.

Work-In-Kind Expenditures

Work-In-Kind (WIK) expenditures are being accrued by various local participating agencies. However, SJAFCA has not received all of the participant agencies' WIK costs as of the date of this progress report. See attached In-Kind Costs Tracking Summary for the period from 3/7/2013 through 5/31/2013 (Attachment 2). WIK costs will be tabulated and reported as they are received. For those participants who indicated that they are not compensated for their participation, hours spent are being noted and tracked.

SCHEDULE INFORMATION

We are currently meeting the schedule included with grant application. See attached Progress Schedule (Attachment 3) for a detailed breakdown of progress by task.

ANTICIPATED ACTIVITIES NEXT MONTH

The anticipated activities for June 2013 include:

- Continue Scheduling Small Group Meetings
- Conduct Small Group Meetings
- Conduct monthly TAC Meeting
- Continue with the Draft RFMP Development
- Continue Public Outreach efforts