



22 E. Weber Avenue, Room 301 | Stockton, CA 95202 | (209) 937-7900 | www.sjafca.com

BOARD OF DIRECTORS

Katherine M. Miller, Director
Tom Patti, Director
Miguel Villapudua, Alternate

EXECUTIVE DIRECTOR

James B. Giottonini

BOARD OF DIRECTORS

Elbert Holman, Director
Jesús Andrade, Director
Susan Lofthus, Alternate

BOARD MEETING

SAN JOAQUIN AREA FLOOD CONTROL AGENCY AGENDA

THURSDAY, FEBRUARY 2, 2017

9:00 A.M.

425 N. El Dorado Street, City Hall, Second Floor, Council Chambers

- 1. CALL TO ORDER / ROLL CALL**
- 2. PLEDGE TO FLAG**
- 3. NOMINATION OF OFFICERS**
 - 3.1) Elect a Chair and Vice-Chair for the SJAFCA Board of Directors
- 4. CONSENT AGENDA**
 - 4.1) Approve minutes of the Board meeting of November 17, 2016
 - 4.2) Approve 2017-2018 SJAFCA Board Meeting Schedule
 - 4.3) Authorize the request for statements of qualifications and proposals to select an engineering firm to provide construction management and inspection services for the Smith Canal Gate project
 - 4.4) Authorize the Executive Director to sign an Urban Flood Risk Reduction Agreement for the Smith Canal Gate project with the California Department of Water Resources

5. **ORAL REPORT FROM EXECUTIVE DIRECTOR**
6. **PUBLIC COMMENTS**
7. **BOARD QUESTIONS, COMMENTS, ACTIONS**
8. **CLOSED SESSION Conference with Legal Counsel – Two existing cases (Gov't Code Section 54956.9(d)(1))**
 - 8.1) Dominick Gulli v. San Joaquin Area Flood Control Agency; ICF International, Inc.; Peterson and Brustad, Inc; Moffat and Nichol. Case No. STK-CV-UWM-2015-0011880
 - 8.2) Atherton Cove Property Owners Association v. San Joaquin Flood Control Agency. Case No. STK-CV-UWM-2015-0011847
 - 8.3) Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of section 54956.9 (1 case)
9. **ADJOURNMENT**

TENTATIVE BOARD MEETING DATES AT 9:00 A.M.:

**March 16, 2017
May 18, 2017
July 6, 2017
September 14, 2017
November 16, 2017
January 18, 2018**

In compliance with the Americans with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Board's office at (209) 937-7900 or (209) 937-7115 (fax). Requests must be made one full business day before the start of the meeting.

Agenda Item 3.1

February 2, 2017

TO: San Joaquin Area Flood Control Agency

FROM: James B. Giottonini, Executive Director

SUBJECT: **ELECTING A CHAIRPERSON AND VICE-CHAIRPERSON FOR THE SJAFCA BOARD OF DIRECTORS**

RECOMMENDATION

It is recommended that the Board of Directors of the San Joaquin Area Flood Control Agency approve and adopt a SJAFCA resolution electing a Chairperson and Vice-Chairperson for the SJAFCA Board of Directors.

DISCUSSION

Background

SJAFCA Bylaws adopted May 25, 1995, state the Board of Directors shall be presided over by the Chairperson who shall be a member of the Board elected among its members. In the absence of the Chairperson, the Board shall be presided over by a Vice-Chairperson elected from among its members.

On May 20, 2009, the Board adopted a resolution amending the term of office of the Chairperson and the Vice-Chairperson to start at the first meeting of the Board as soon as they are elected.

Traditionally, the selection of Chair and Vice Chair rotates each year between the City and the County. During 2016, City Councilmember Elbert Holman was elected as Chair and County Supervisor Carlos Villapudua as Vice-Chair.

Present Situation

Both the Chair and the Vice Chair are elected at the first Board meeting of the year from among its members. The Chair and the Vice Chair will hold office for one year from the date of their respective election until the first Board meeting of the following year. It is recommended that the Chair and the Vice Chair be elected at this meeting.

PREPARED BY: Marlo Duncan



APPROVED:
JAMES B. GIOTTONINI
EXECUTIVE DIRECTOR

JBG:MD:dc

<https://sharepoint/SJAFCAAgenda/170202appointchairandvicechair.docx>

Agenda Item 4.1

**MINUTES
SAN JOAQUIN AREA FLOOD CONTROL AGENCY
MEETING OF NOVEMBER 17, 2016**

CITY COUNCIL CHAMBERS, STOCKTON, CALIFORNIA

1. CALL TO ORDER / ROLL CALL 9:00 AM

Roll Call

Present:

Director Holman

Director Miller

Director Villapudua

Director Blower arrived to the meeting at 9:01 AM.

2. PLEDGE TO FLAG 9:00 AM

3. CONSENT AGENDA 9:01 AM

3.1) Approve minutes of the Board meeting of September 15, 2016

3.2) Amend the first Board Meeting date scheduled in 2017

3.3) Reimbursement to the City of Stockton for fiscal year 2015-16 third and fourth quarter operating expenses

3.4) Professional Services contract for technical support

3.5) Smith Canal Gate - Consultant contract extension to allow completion of previously authorized work and through completion of the project

Dominick Gulli of Green Mountain Engineering addressed the Board regarding Consent Agenda Items 3.4 & 3.5.

Motion: Approve Consent Agenda

Moved by: Director Blower, seconded by Director Villapudua

Vote: Motion carried 4-0

Yes: Directors Blower, Holman, Miller and Villapudua

4. ORAL REPORT FROM EXECUTIVE DIRECTOR 9:10 AM

Executive Director Giottonini gave an oral report on the following:

– **Congressional Appropriations**

Update on FY17 Appropriations: The government is operating under a Continuing Resolution (CR) until December 9. Congress has deferred the completion of the FY17 appropriation bills to the next Congress. It is anticipated that Congress will work to pass a CR to keep the federal government funded until March 31.

SAN JOAQUIN AREA FLOOD CONTROL AGENCY
MEETING OF NOVEMBER 17, 2016

– **WRDA 2016**

The Committee staff is working to resolve the issues between the House and Senate passed WDRA bills. No conferees have been named yet. It is uncertain whether or not it will be completed in this calendar year.

– **Feasibility Study**

The 3x3x3 waiver request has been submitted to Corps Headquarters which will be holding a meeting with Divisions' staff in mid-December to discuss all pending waivers.

– **DC Visit**

Planning our next DC trip. Trying to coordinate with the Civil Works Review Board scheduled next July. If any Board Members are interested let me know.

5. PUBLIC COMMENTS [9:11 AM](#)

Dominick Gulli requested transcripts from today's meeting when minutes are available. He also stated that he thinks today's meeting is a violation of the Brown Act.

6. BOARD QUESTIONS, COMMENTS, ACTIONS [9:13 AM](#)

None.

7. CLOSED SESSION Conference with Legal Counsel – Two existing cases (Gov't Code Section 54956.9(d)(1)) [9:13 AM](#)

7.1) Dominick Gulli v. San Joaquin Area Flood Control Agency; ICF International, Inc.; Peterson and Brustad, Inc; Moffat and Nichol. Case No. STK-CV-UWM-2015-0011880

7.2) Atherton Cove Property Owners Association v. San Joaquin Flood Control Agency. Case No. STK-CV-UWM-2015-0011847

7.3) Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of section 54956.9 (1 case)

Chair Holman called a recess at 9:13 a.m. for closed session. The meeting resumed at 9:37 a.m. Legal Counsel Scott Shapiro stated there was nothing to report.

8. ATTACHMENTS - WRITTEN COMMUNICATION (Information Only)

- Financial Statements and independent auditor's report for SJAFCA for the year ended June 30, 2015 from Brown Armstrong CPAs

SAN JOAQUIN AREA FLOOD CONTROL AGENCY
MEETING OF NOVEMBER 17, 2016

9. ADJOURNMENT 9:38 AM

The meeting adjourned at 9:38 a.m. The next meeting is scheduled for Thursday, February 2, 2017, at 9:00 a.m.



JAMES B. GIOTTONINI
EXECUTIVE DIRECTOR
SAN JOAQUIN AREA FLOOD
CONTROL AGENCY

Agenda Item 4.2

February 2, 2017

TO: San Joaquin Area Flood Control Agency
FROM: James B. Giottonini, Executive Director
SUBJECT: **SJAFCA BOARD MEETING SCHEDULE FOR 2017-2018**

RECOMMENDATION

It is recommended that the Board of Directors of the San Joaquin Area Flood Control Agency approve and adopt a resolution setting the schedule of Board meetings for 2017-2018.

DISCUSSION

Background

On January 26, 2011, the SJAFCA Board approved a resolution setting future regular Board meetings on a bi-monthly basis. The resolution also states that future schedules will be presented to the Board in January of each year, and that special Board meetings will be held as necessary.

Present Situation

Staff recommends that the Board adopt a resolution setting the regular Board meetings for 2017-2018 on the following dates at 9:00 a.m.:

March 16, 2017
September 14, 2017

May 18, 2017
November 16, 2017

July 6, 2017
January 18, 2018

PREPARED BY: Marlo Duncan



APPROVED:
JAMES B. GIOTTONINI
EXECUTIVE DIRECTOR

JBG:MD:dc

<https://sharepoint/sjafcaagenda/170202boardmeetingschedule2017-18.docx>

Agenda Item 4.3

February 2, 2017

TO: San Joaquin Area Flood Control Agency

FROM: James B. Giottonini, Executive Director

SUBJECT: **STATEMENTS OF QUALIFICATIONS AND PROPOSALS TO SELECT
AN ENGINEERING FIRM TO PROVIDE CONSTRUCTION
MANAGEMENT AND INSPECTION SERVICES FOR SMITH CANAL
GATE PROJECT**

RECOMMENDATION

It is recommended that the Board of Directors of the San Joaquin Area Flood Control Agency adopt a resolution authorizing the Executive Director to seek Statements of Qualifications and Proposals to select an engineering firm to provide construction management and inspection services for the Smith Canal Gate project.

DISCUSSION

Background

In November 2013, the Board authorized a consultant contract with Peterson Brustad, Inc. (PBI) for the design of the Smith Canal Gate project, and Task Order No.1 for the development of the project's Environmental Impact Report (EIR) and public outreach. All work performed under this contract was authorized by task orders approved by the Board.

In November 2015, the Board authorized Task Order No. 5 to initiate the design, permitting, and right of way acquisition for the project. The project is currently at the 60% design level.

As we are moving forward with the completion of design documents, professional construction management services are required. These services will provide independent and detailed reviews of draft/final construction plans and specifications to ensure that work requirements are clear and documents are coordinated. In addition, they will assist in bidding, construction, and project administration to reduce impacts to the project. Professional construction management services are also required to ensure the project is constructed according to contract requirements and in accordance with local, State and federal standards.

The activities to be performed by the selected firm will be divided into two phases. The first phase will assist the design team with a constructability review and will provide other support needed to assure the project is ready for construction. The second phase will perform the actual construction management and inspection services needed for the project.

February 2, 2017

STATEMENTS OF QUALIFICATIONS AND PROPOSALS TO SELECT AN ENGINEERING FIRM TO PROVIDE CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE SMITH CANAL GATE PROJECT

(Page 2)

Present Situation

It is recommended the Board adopt a resolution authorizing the Executive Director to seek Statements of Qualifications and Proposals from engineering firms to provide construction management and inspection services for the Smith Canal Gate project. Construction management activities will generally include, but are not limited to, the following tasks:

- Detailed review of draft and final plans and specifications
- Biddability and constructability reviews
- Oversight of environmental mitigation activities
- Inspection services
- Material testing
- Surveys
- Quality assurance
- Accurate record keeping of as-built drawings and preparation of red-line as-built drawings throughout the project

A selection panel will be convened by the Agency to evaluate the proposing firms' experience with similar projects, overall qualifications, key personnel, and project scope of work. Selected firms will be invited to an interview. After the interviews are concluded, the selection panel will recommend a firm for Board approval. A contract with the selected firm will be brought back to the Board for consideration and approval at the meeting on May 18.

Design is expected to be completed by the end of 2017. Construction is scheduled to begin in early 2018 and completed by the end of 2019

FINANCIAL SUMMARY

No financial impact at this time.

PREPARED BY: Juan J. Neira



APPROVED:
JAMES B. GIOTTONINI
EXECUTIVE DIRECTOR

JBG:JJN:dc

Agenda Item 4.4

February 2, 2017

TO: San Joaquin Area Flood Control Agency

FROM: James B. Giottonini, Executive Director

SUBJECT: **SMITH CANAL GATE PROJECT - URBAN FLOOD RISK
REDUCTION AGREEMENT**

RECOMMENDATION

It is recommended that the Board of Directors of the San Joaquin Area Flood Control Agency adopt a resolution authorizing the Executive Director to sign an Urban Flood Risk Reduction Agreement for the Smith Canal Gate project with the California Department of Water Resources.

DISCUSSION

Background

In 2012, SJAFCA was awarded a \$2,412,500 grant from the State of California Department of Water Resources (DWR) for 50% of project design.

In July 2013, voters within the affected area passed a Proposition 218 property assessment to fund the local share (approximately 50% of design and construction) of a \$36 million project.

On February 25, 2015, the SJAFCA Board authorized a submittal of an Urban Flood Risk Reduction (UFRR) concept proposal application to seek State funding for project construction.

On March 9, 2015, SJAFCA submitted a UFRR concept proposal seeking 67% of project construction costs. Based on the evaluation of the concept proposal, DWR conditionally committed up to \$22,309,666 to complete construction of the project pending the receipt and subsequent approval of a full application (Attachment 1).

A full application requesting 67% of construction costs was submitted in August 2015. The application has been reviewed and it is conditionally approved pending the inclusion of the project in the State Plan of Flood Control (SPFC). This can be accomplished by including the project in a U.S. Army Corps of Engineers Chief's Report, and obtaining subsequent Congressional Authorization. In addition, the State is willing to include funding to complete the design activities, but funding will not be committed for construction activities until a conditional Congressional Authorization has been granted (Attachment 2).

The Lower San Joaquin River Feasibility Study which includes the Smith Canal Gate project is scheduled for completion in December 2017. Once completed a Chief's Report will be delivered to Congress for authorization to be included in a future Water Resources Development Act bill.

Present Situation

The State is in the process of finalizing the UFRR agreement. As part of the UFRR agreement the State is willing to include funding to complete the design activities. This agreement is needed as the allocated funding in the design agreement has been spent. However, funding will not be committed for construction activities until conditional Congressional Authorization has been granted.

Execution of the agreement will allow the State to release additional funds to complete design activities needed for the project, as well as funding for construction. Project Design is expected to be completed by the end of 2017. Construction is scheduled to begin in early 2018, and completed by the end of 2019.

Therefore, it is recommended that the Board authorize the Executive Director to sign an Urban Flood Risk Reduction Agreement for the Smith Canal Gate project with the California Department of Water Resources.

FINANCIAL SUMMARY

The State will cover up to \$22,309,666 of the project expenses, and the remaining will be covered by the Smith Canal Assessment District.

PREPARED BY: Juan Neira



APPROVED:
JAMES B. GIOTTONINI
EXECUTIVE DIRECTOR

JBG:JJN:dc

DEPARTMENT OF WATER RESOURCES

DIVISION OF FLOOD MANAGEMENT

P.O. BOX 219000

SACRAMENTO, CA 95821-9000



May 15, 2015

Mr. James B. Giottonini, Executive Director
San Joaquin Area Flood Control Agency
22 East Weber Avenue, Suite 301
Stockton, California 95202

Urban Flood Risk Reduction Program Concept Proposal for Smith Canal Gate Structure

Dear Mr. Giottonini:

Thank you for submitting a Concept Proposal requesting funds from the Urban Flood Risk Reduction (UFRR) Program in the amount of \$22,309,666 to complete construction of the Smith Canal Gate Structure. Based on evaluation of your submittal, the Department of Water Resources (DWR) is conditionally committing up to \$22,309,666 to complete construction of the Smith Canal Gate Structure pending the receipt and subsequent approval of the full project application as described in the Guidelines and proposal solicitation package.

DWR is requesting that San Joaquin Area Flood Control Agency (SJAFCA) submit the full project application prior to June 30, 2015. The application must contain all of the required documents (Attachment 1), meet all of the requirements of the UFRR Guidelines, and be consistent with the approved Concept Proposal. We recommend providing additional information regarding the recreational component of the proposal to justify the requested cost share. Additionally, written approval by the State and appropriate Levee Maintaining Agencies is required on a Draft Amendment to the O&M Manual prior to receiving any disbursement of construction funds under UFRR.

We understand you recently filed for Section 221 with the U.S. Army Corps of Engineers. It is important that you continue to pursue approval of this Section 221. It is also critical that you work with DWR throughout the design and construction of the project to ensure compliance with all requirements (i.e., real estate, ULDC compliance, etc.) and improve upon the multi-benefit aspect of the project.

This Project may be a "covered action" pursuant to Section 21065 of the California Public Resources Code. As a result, SJAFCA will be expected to work with DWR and the Delta Stewardship Council to determine whether the project is a covered action and if so, to prepare a certification to the Delta Stewardship Council that the project is consistent with the Delta Plan.

Mr. Giottonini
May 15, 2015
Page 2

Following approval of the full application, DWR looks forward to working with SJAFCA to develop the UFRR funding agreement for an amount up to \$22,309,666. If you have any questions regarding this matter, please contact Michael Sabbaghian at 916-574-1404 or by email at Mahyar.Sabbaghian@water.ca.gov, or Eric Koch at 916-574-1403 or by email at Eric.Koch@water.ca.gov.

Sincerely,



Keith E. Swanson, Chief
Division of Flood Management

Attachment

ATTACHMENT 1

REQUIRED UFRR APPLICATION MATERIALS

The following table indicates the items required for each type of UFRR Program Application.

	Full Application	
	Design Project	Construction Project
A Table of Contents, including a list of appendices	X	X
Appendix 2	X	X
Appendix 3	X	X
Appendix 4	X	X
Appendix 5	X	X
Appendix 6-A		X
Appendix 6-B	X	
Appendix 7	X	X
Statement regarding why the Project is eligible for funding as a Feasibility Study, Design Project, or Construction Project, according to the eligibility criteria set forth in Section 5 of the UFRR Program Guidelines	X	X
Basin Plan **	X	X
Documentation that provides sufficient information to demonstrate that the Project meets the 10 Criteria set forth in the Section 5 of the <i>UFRR Program Guidelines</i> .	X	X
A statement by a professional civil engineer registered with the State of California certifying review of the information presented in support of the proposal	X	X
A hydraulic impact analysis of the Project (part of Criteria 1)		X
Evidence of compliance with California Labor Code	X	X

**Basin Plan components are described in the UFRR Guidelines, Section 3.8

DEPARTMENT OF WATER RESOURCES

DIVISION OF FLOOD MANAGEMENT

P.O. BOX 219000

SACRAMENTO, CA 95821-9000

Via E-Mail and U.S. Postal Service

January 19, 2017

Mr. Roger Churchwell
Deputy Executive Director
San Joaquin Area Flood Control Agency
22 E. Weber Avenue
Stockton, California 95202

SJAFCA Smith Canal Gate Construction Project Funding Update

Dear Mr. Churchwell:

This letter serves as a follow up to our conditional commitment letter sent to San Joaquin Area Flood Control Agency (SJAFCA) on May 15, 2015 (See Attached). As mentioned in previous meetings, the Smith Canal Gate Construction Project (Project) needs to be added to the State Plan of Flood Control (SPFC). This is because the funding source for the proposed Project is Proposition 1E General Obligation Bond (Public Resources Code Section 5096.821) which requires the project or project elements to be SPFC Facilities. The bond funding also has time limitations for spending the allocated project funds, which need to be considered when evaluating the progress of the project toward major milestones.

Through review of SJAFCA's concept proposal and subsequent application, DWR understands that the Project is increasing levels of flood protection as required by the Urban Flood Risk Reduction Program Guidelines for Reclamation District's 1614 and 828 areas, including the community of Stockton. DWR has identified paths for this project to be added to the SPFC and design activities to continue prior to adoption into the SPFC. The SPFC includes flood control projects for which the Central Valley Flood Protection Board (CVFPB) or DWR has provided assurances of nonfederal cooperation to the US Army Corps of Engineers (USACE). The two interrelated key steps we identified include:

- Compliance with USACE Section 408 Permission to alter a USACE Project. As with all modifications to existing Federal flood control features, the project would need to be approved under the 408 process, and/or
- Inclusion of the project in a Chief's Report and subsequent authorization by Congress.

Mr. Roger Churchwell
January 19, 2017
Page 2

DWR would be willing to amend the design agreement for additional funding to complete the design activities, but funding will not be committed for the real estate acquisition or construction activities until Congressional Authorization has been granted.

As long as a clear path is identified for SJAFCA to secure Federal authorization, the Project will be conditionally funded for design and CEQA/NEPA activities. If at any time Federal Authorization is not reasonably foreseeable, all funding commitments will be withdrawn and the agreement will terminate.

Given the time limitations of the Bond funding and the required duration for right of way acquisition, permitting, and construction activities as stated in the Project application package, adequate progress on securing a path to the SPFC will need to be established by December 2018. The specific definition of adequate progress will be determined by DWR and outlined in the Funding Agreement.

Please work with your Flood Projects Office project manager, Eric Martinez, to move forward on the development of a scope as explained above, and work toward executing a funding agreement for the project. Eric Martinez can be reached at 916-574-0624 or by email at eric.martinez@water.ca.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read 'E. Koch', with a stylized flourish extending from the end.

Eric S. Koch, Acting Chief
Division of Flood Management

DEPARTMENT OF WATER RESOURCES

DIVISION OF FLOOD MANAGEMENT

P.O. BOX 219000

SACRAMENTO, CA 95821-9000



May 15, 2015

Mr. James B. Giottonini, Executive Director
San Joaquin Area Flood Control Agency
22 East Weber Avenue, Suite 301
Stockton, California 95202

Urban Flood Risk Reduction Program Concept Proposal for Smith Canal Gate Structure

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DWR is requesting that San Joaquin Area Flood Control Agency (SJAFCA) submit the full project application prior to June 30, 2015. The application must contain all of the required documents (Attachment 1), meet all of the requirements of the UFRR Guidelines, and be consistent with the approved Concept Proposal. We recommend providing additional information regarding the recreational component of the proposal to justify the requested cost share. Additionally, written approval by the State and appropriate Levee Maintaining Agencies is required on a Draft Amendment to the O&M Manual prior to receiving any disbursement of construction funds under UFRR.

We understand you recently filed for Section 221 with the U.S. Army Corps of Engineers. It is important that you continue to pursue approval of this Section 221. It is also critical that you work with DWR throughout the design and construction of the project to ensure compliance with all requirements (i.e., real estate, ULDC compliance, etc.) and improve upon the multi-benefit aspect of the project.

This Project may be a "covered action" pursuant to Section 21065 of the California Public Resources Code. As a result, SJAFCA will be expected to work with DWR and the Delta Stewardship Council to determine whether the project is a covered action and if so, to prepare a certification to the Delta Stewardship Council that the project is consistent with the Delta Plan.

Mr. Giottonini
May 15, 2015
Page 2

Following approval of the full application, DWR looks forward to working with SJAFCA to develop the UFRR funding agreement for an amount up to \$22,309,666. If you have any questions regarding this matter, please contact Michael Sabbaghian at 916-574-1404 or by email at Mahyar.Sabbaghian@water.ca.gov, or Eric Koch at 916-574-1403 or by email at Eric.Koch@water.ca.gov.

Sincerely,



Keith E. Swanson, Chief
Division of Flood Management

Attachment

ATTACHMENT 1

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Appendix 3	X	X
Appendix 4	X	X
Appendix 5	X	X
Appendix 6-A		X
Appendix 6-B	X	
Appendix 7	X	X
Statement regarding why the Project is eligible for funding as a Feasibility Study, Design Project, or Construction Project, according to the eligibility criteria set forth in Section 5 of the UFRR Program Guidelines	X	X
Basin Plan **	X	X
Documentation that provides sufficient information to demonstrate that the Project meets the 10 Criteria set forth in the Section 5 of the UFRR Program Guidelines.	X	X
A statement by a professional civil engineer registered with the State of California certifying review of the information presented in support of the proposal	X	X
A hydraulic impact analysis of the Project (part of Criteria 1)		X
Evidence of compliance with California Labor Code	X	X

**Basin Plan components are described in the UFRR Guidelines, Section 3.8

**End of Agenda
Packet**